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**Meeting:** Business Transformation Overview & Scrutiny Committee

**Date:** 3 September 2009

**Subject:** Work Programme 2009-2010

**Report of:** Bernard Carter, Overview & Scrutiny Manager

**Summary:** The report provides Members with details of the currently drafted work programme following initial discussion of the subject at the last meeting.

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Contact Officer: Bernard Carter

Public/Exempt: Public

Wards Affected: All

Function of: n/a

Key Decision n/a

Reason for urgency/ n/a

Exemption from call-in  
(if appropriate)

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**RECOMMENDATIONS:**

- 1. That the Business Transformation Overview & Scrutiny Committee considers and approves the work programme attached, subject to any further amendments it may wish to make; and**
- 2. That the Business Transformation Overview & Scrutiny Committee considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

*Reason for Recommendation: So that Members of the Business Transformation Overview & Scrutiny Committee can further refine its work programme for the municipal year 2009 - 2010.*

**Work Programme**

1. As Members will be aware, the Committee received a presentation at its last meeting, which provided an overview of the work of the Business Transformation directorate and the key issues and challenging facing it.

2. At this meeting, and with the support of the officers in attendance, Members highlighted a number of priority items for inclusion in an initial Committee work programme, a summary of which is attached at Appendix A.
3. The Committee is now requested to consider further the work programme attached and amend and/or add to it if considered necessary. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

### **Task Forces**

4. In addition to further consideration of the work programme, Members will also need to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

### **Conclusion**

5. Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they wish to establish a Task Force to assist the Committee in its work.

<b>CORPORATE IMPLICATIONS</b>
<p><b>Council Priorities:</b> The work programme of the Business Transformation Overview &amp; Scrutiny Committee will contribute indirectly to all 5 Council priorities.</p> <p><b>Financial:</b> n/a</p> <p><b>Legal:</b> n/a</p> <p><b>Risk Management:</b> n/a</p> <p><b>Staffing (including Trades Unions):</b> n/a</p> <p><b>Equalities/Human Rights:</b> n/a</p> <p><b>Community Development/Safety:</b> n/a</p> <p><b>Sustainability:</b> n/a</p>